Sunnyside Unified School District
Office of Title I Programs

Instructions for using the Matrix of Indicators to Identify Students for Services

This process involves the collaboration between the classroom teacher(s), Title I Program Facilitators, tutors, and parents. It is the intent of Title I to provide supplemental services to students who are most in need of additional learning opportunities in reading, writing, math and science. Identification is based on the amount of evidence identified on the Matrix of Indicators to determine need levels. Please review Sections A and B below and follow the step-by-step procedures outlined in Section C when you complete the *Student List.*

A. **The intent of the Title I Program is that <u>all</u> students demonstrate evidence of:**
   - **Meeting the standards as measured by AIMS or Galileo**
   - **Performing within the upper 75th quartile as measured by on TerraNova / Standford 10.**
   - **Reading at grade level as measured by Informal Reading Inventory (IRI)**
   - **Achieving benchmarks as measured by DIBELS (where appropriate)**
   - **Achieving at least a 90% daily attendance**

B. **Below are possible sources of evidence. Please identify as many sources as relevant and available (minimum 4) when considering students for Title I services.**
   - **Standardized Assessment Data (Math, Language Arts / Reading)**
   - **Benchmark / Formative Assessment Data (Math, Language Arts / Reading)**
   - **Reading assessment data (DIBELS, running records, Informal Reading Inventory)**
   - **Attendance records**
   - **Documentation of parent involvement/engagement**
   - **Student progress reports**
   - **Student report card grades**

C. **Procedures for Completion of Student Identification List**
   1. **Identify data sources (4 or more) for use in assessing student need.**
   2. **Indicate the need level (for supplemental assistance) of each student based on data sources (high, moderate, low)**
   3. **Create student list for the ENTIRE CLASS**
   4. **Prioritize students based on level of need<u> and rank order them for Title I supplemental services.</u>**
   5. **A copy of list must be given to your Program Facilitator or Assistant Principal of Curriculum and Instruction**
   6. **Determine a plan of action with Program Facilitator, tutors, parents, and resource teachers**
   7. **Document student services in proposal to Federal Programs Office**
   8. **Progress monitoring and evaluation must be included in the plan**