Team Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team members: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Step 1- Log on to Sunnyside LEARN and open the MESA folder on Ms. Romero’s page.

Step 2- Open the MESA Spec’s book file.

Step 3-Scroll down and look for the project you were assigned to.

Step 4-Read the “Spec’s” for your project carefully. (You need to know everything there is to know about your project.

Step 5-Open up your Google Doc/Drive and start writing (brainstorming) a list of the materials that your team will need to do your project.

Step 6-Revisit the spec’s book to make sure you covered everything.

Step 7- Discuss the Spec’s with your team. Make sure that everyone understands what the project is about.

Step 8-Assign duties/jobs to everyone on your team. Pick someone to be the team leader for your project.

Step 9-Discuss everyone’s list and compile a master list for your entire team. Eliminate materials that we won’t be able to get you’re your team decides is unnecessary. Include how much you need.

Step 10- Write your master list on this sheet and submit it to Ms. Romero or Ms. EW.

**Materials list**

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Step 11-Write any questions your team has about your project.

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